

## Basic Policy on Protection of Personal Information (Privacy Policy)

MORESCO recognizes the importance of personal information in an advanced information society and strives to protect that personal information based on the following policies. To increase the effectiveness of personal information protection, MORESCO hereby establishes its Basic Policy on Protection of Personal Information (Privacy Policy).

### 1. Purposes, collection, and use of personal information

MORESCO will collect and use personal information through lawful and fair means within the scope required for the purposes listed below. If the need arises to make use of personal information outside of these purposes, prior consent of the information owner will be obtained before such use.

1. To inform about products, services, and events, etc., by methods including post, telephone, and e-mail
2. To respond to inquiries about products and services, etc.
3. To perform transactions required for business
4. To undertake share administration and to provide necessary information to shareholders
5. For use in recruitment activities

### 2. Provision of personal information to third parties

MORESCO will not provide or disclose personal information to any third party without the prior consent of the information owner, except in cases where such provision or disclosure is permitted by law or ordinance, etc.

### 3. Management of personal information

1. MORESCO will strive to keep personal information accurate and up to date and will manage it securely.
2. To implement this Basic Policy, MORESCO will establish rules for the handling of personal information, manage personal information appropriately under those rules, and prevent the leakage of, loss of, and damage to such information.
3. In cases where it entrusts the handling of personal information to a third party, MORESCO will instruct and supervise that third party to undertake security management measures that are appropriate and required by law or ordinance.

### 4. Disclosure, amendment, suspension of use, and deletion of personal information

In the event that an information owner requests the disclosure, amendment, suspension of use, or deletion of their personal information, MORESCO will respond appropriately, in compliance with the relevant laws and ordinances, based on a written request submitted on a form stipulated by MORESCO. Please inquire at the contact point (section No.5) for information on how to obtain this form.

### 5. Contact for inquiries regarding handling of personal information

General Administration Department, MORESCO Corporation  
Tel: +81-78-303-9010 / Fax: +81-78-303-9020